



Cathryn L. Hazouri, Executive Director • Mark Silverstein, Legal Director

## OBTAINING A POLICE REPORT

To obtain a copy of a police report in Colorado, you should contact the Police Department Records Department involved to learn their specific rules, procedures and fees.

- Most departments will accept requests in person or in writing. A written request, if allowed, must be accompanied by a business-sized, stamped, self-addressed envelope. A request form may be required, and can be obtained either in person, by mail, or online. Please contact the appropriate agency to determine whether a form is required.
- In order to receive the report, you will need to provide the case number or name(s) of person(s) involved, and the date and location of the incident. You may need to provide a photo ID.
- Copies of some types of reports can be provided immediately upon request, others may take several days for processing.
- A fee will usually be charged and must be paid in advance.

### ALAMOSA POLICE DEPARTMENT (719-589-2548)

Make requests in person to  
Alamosa Police Department  
1315 17<sup>th</sup> St.  
Alamosa, CO 81101

Make requests in writing to  
P.O. Box 1101  
Alamosa, CO 81101

Fees: \$1.25 per report

### ARVADA POLICE DEPARTMENT (720-898-6900)

Make requests in person to  
Arvada Police Department, Attn. Records  
8101 Ralston Road  
Arvada, CO 80001

Make request in writing to  
P.O. Box 8101  
Arvada, CO 80001

Fees: \$5.00 (1<sup>st</sup> 10 pages), \$.25 each additional page

### AURORA POLICE DEPARTMENT (303-739-6308)

Make requests in person or in writing to  
Aurora Police Department  
15001 E. Alameda Pkwy.  
Aurora, CO 80012

Fees: \$5.00 (1<sup>st</sup> 10 pages), and \$.25 each additional page

### BOULDER CITY POLICE DEPARTMENT (303-441-3300)

Make requests in person or in writing to  
Boulder Police Department  
1805 33<sup>rd</sup> Street  
Boulder, CO 80301

Fees: \$4.00 (1<sup>st</sup> 5 pages), and \$.25 each additional page

### BOULDER COUNTY SHERIFF'S DEPARTMENT (303-441-3600)

Make requests in person or in writing to  
Boulder County Sheriff's Department  
1777 6<sup>th</sup> Street  
Boulder, CO 80302

Fees: \$5.00 (1<sup>st</sup> 10 pages), and \$.50 each additional page

Request forms available at [www.bouldersheriff.org](http://www.bouldersheriff.org), click on "Records Request."

### BRIGHTON POLICE DEPARTMENT (303-655-2353; or 2300)

Must make requests in person or in writing  
Brighton Police Department  
3401 E. Bromley Lane  
Brighton, CO 80601

Fees: \$2 (1<sup>st</sup> 5 pages), \$5 (6-10 pages), \$10 (over 10 pages)

### CANON CITY POLICE DEPARTMENT (719-276-5608)

Make requests in writing or in person at  
Canon City Police Department  
161 Justice Center Rd.  
Canon City, CO 81212

Fees: \$1.00 for first page, plus \$.50 each additional page

### CASTLE ROCK POLICE DEPARTMENT (303-663-6104)

Make requests in person or in writing to  
Castle Rock Police Department  
100 Perry St.  
Castle Rock, CO 80104

Fees: \$3.00 search fee plus \$1.00 per copied page

### COLORADO SPRINGS POLICE DEPARTMENT (719-444-7521)

Must make requests in person or in writing to  
Colorado Springs Police Department  
705 S. Nevada  
Colorado Springs, CO 80903

Fees: \$10.00 (1<sup>st</sup> 15 pages), plus \$1 each additional page

Request forms available at any Colorado Springs police station or online at: <http://www.springsgov.com/Page.asp?NavId=3052>

### COMMERCE CITY POLICE DEPARTMENT (303-287-2844)

Make requests in person or in writing to  
Commerce City Police Department  
5291 E. 60<sup>th</sup> Avenue  
Commerce City, CO 80022

Fees: \$3.25 per report

### CORTEZ POLICE DEPARTMENT (970-565-8441)

Make requests in person at  
Cortez Police Department  
608 N. Park St.  
Cortez, CO 81321

Fees: \$3.00 for traffic reports. Other reports are \$1.00 per report.

Supplementary reports provided by the police officers are an additional \$.50 per page.

DENVER POLICE DEPARTMENT (720-913-6755; or 6011)

Make requests in person at

Denver Police Department  
1331 Cherokee Street, Room 420  
Denver, CO 80204

Fees: If report is available to the public: \$10.00 per report  
Written request must include advance payment

DURANGO POLICE DEPARTMENT (970-375-4750)

Make requests in person or in writing to

Durango Police Department  
990 E. 2<sup>nd</sup> Ave.  
Durango, CO 81301

Fees: Traffic reports are \$3.00 (1<sup>st</sup> page) plus \$.50 each additional page.  
Crime or incident reports are \$1.00 (1<sup>st</sup> page) plus \$.50 each additional page

ENGLEWOOD POLICE DEPARTMENT (303-762-2489)

Make requests in person or in writing to

Englewood Police Department  
3615 S. Elati Street  
Englewood, CO 80110

Fees: Arrest reports: \$3.00 (1<sup>st</sup> 3 pages), plus \$.50 each additional page.  
Other reports: \$3.00 per report

FORT COLLINS POLICE DEPARTMENT (970-221-6540)

Make requests in person or in writing to

Fort Collins Police Department  
300 LaPort Ave.  
Fort Collins, CO 80521

Fees: \$7.50 (1<sup>st</sup> 10 pages), plus \$1 each additional page.  
Written requests: \$7.50.

GOLDEN POLICE DEPARTMENT (303-384-8035)

Make requests in person or in writing to

Golden Police Department  
911 10<sup>th</sup> St.  
Golden, CO 80401

Fees: Traffic reports: \$7.00. Incident reports: \$2.00. Criminal offense reports:  
\$5.00, \$.50 for each additional page.  
Must pick up request form at department. Exceptions are rare.

GRAND JUNCTION POLICE DEPARTMENT (970-244-3555)

Make requests in person or in writing to

Grand Junction Police Department  
625 Ute Ave.  
Grand Junction, CO 81501

Fees: \$1.00 (1<sup>st</sup> 4 pages), plus \$.25 each additional page.

GREELEY POLICE DEPARTMENT (970-350-3627)

Make requests in person or in writing to

Greeley Police Department, Attn. Records  
919 7<sup>th</sup> St.  
Greeley, CO 80631

Fees: \$2.00 (1<sup>st</sup> 2 pages), plus \$.50 each additional page  
Written request: \$2.50

JEFFERSON CO. SHERIFF'S DEPARTMENT (303-271-5542)

Make requests in person or in writing to

Jefferson County Sheriff's Department  
200 Jefferson County Parkway  
Golden, CO 80401

Fees: \$5.00 (1<sup>st</sup> 5 pages), plus \$.50 each additional page.  
Request forms available online at <http://www.jeffcosheriff.com>

LAKEWOOD POLICE DEPARTMENT (303-987-7336)

Make requests in person or in writing to

Lakewood Police Department  
445 S. Allison Pkwy  
Lakewood, CO 80226

Fees: Traffic reports (not involving serious injury) and arrest reports are \$6.00  
(1<sup>st</sup> 10 pages), plus \$.25 each additional page.

LITTLETON POLICE DEPARTMENT (303-795-3875)

Make requests in person or in writing to

Littleton Police Department  
2255 West Berry Avenue  
Littleton, CO 80165

Fees: \$5.00 (1<sup>st</sup> 10 pages), plus \$1.25 each additional page

LONGMONT POLICE DEPARTMENT (303-651-8504)

Make requests in person or in writing to

Longmont Police Department, Safety and Justice Bldg.  
225 Kimbark St.  
Longmont, CO 80501

Fees: \$5.00 (1<sup>st</sup> 10 pages), plus \$.25 each additional page

MONTROSE POLICE DEPARTMENT (970-252-5200)

Make requests in person or in writing to

Montrose Police Department  
P.O. Box 790  
Montrose, CO 81402

Fees: \$2.00 per report

Request forms available online at [www.cityofmontrose.org](http://www.cityofmontrose.org), click on "Document Center," click on "Police Department."

PUEBLO POLICE DEPARTMENT (719-553-2554)

Make requests in person (criminal) or in writing to

Pueblo Police Department  
130 Central Main St.  
Pueblo, CO 81003

Fees: \$1.25 per page (1<sup>st</sup> 3 pages), plus \$.50 each add'l page

THORNTON POLICE DEPARTMENT (720-977-5125)

Make requests in writing to

Thornton Police Records,  
9500 Civic Center Dr.  
Thornton, CO 80229

Make request in person at

Thornton Police Department  
9551 Civic Center Dr.  
Thornton, CO 80229

Fees: \$.25 per page

WESTMINSTER POLICE DEPARTMENT (303-430-2400 x4380)

Make requests in person or in writing to

Westminster Police Department  
9110 Yates Street  
Westminster, CO 80031

Fees: \$5.00 (for 1<sup>st</sup> 10 pages), plus \$.50 each additional page  
Westminster P.D. can e-mail, fax, or mail request form to applicant.

WHEATRIDGE POLICE DEPARTMENT (303-235-2921)

Make requests in person or in writing to

Wheat Ridge Police Department, Attention: Records  
7500 West 29<sup>th</sup> Avenue  
Wheat Ridge, CO 80033

Fee: \$5.00 (for 1<sup>st</sup> 5 pages), plus \$.50 each additional page